



Government of Western Australia  
Department of Treasury and Finance  
Building Management and Works

## **Contractor Performance Report**

THE FORMAT OF THIS REPORT HAS BEEN ALTERED FOR THE BUILDING THE EDUCATION REVOLUTION PROGRAM (BER) FOR ELEMENT 1 AND SHOULD BE USED FOR NO OTHER PURPOSE.

This report is to be prepared by the Superintendent's Representative appointed under the relevant General Conditions of Contract. The Superintendent's Representative will complete this report once each contractor has reached practical completion on their first practically completed site. Where a Superintendent's Representative's office is managing several sites built by the same contractor, only the first site completed by that contractor will require a report. A minimum of one report per contractor is to be completed.

In preparing this report the Superintendent's Representative acknowledges that he/she has read the "Guide Notes to Preparing a Contractor Performance Report" and has prepared the report in accordance with the guide notes.

Revised 25 August 2010

ONCE COMPLETE, THIS REPORT IS TO FORWARDED TO THE SUPERINTENDENT BEFORE BEING SUBMITTED TO THE RELEVANT BMW PROJECT OFFICER.

**BUILDING THE EDUCATION REVOLUTION  
ELEMENT 1 PRIMARY SCHOOLS FOR THE 21<sup>ST</sup> CENTURY**

**Contractor Performance Report**

Contract No:  
BMW1498509/5615

**General Information**

Contract Description: Construction of SPD 2.05 (Library) and SPD 5.05 (Covered Assembly, Music & Art) \_\_\_\_\_  
Project: Gwynne Park Primary School (BMW 11508) \_\_\_\_\_  
Name of Contractor: Building Solutions (Aust) Pty Ltd \_\_\_\_\_  
Name of Superintendent's Representative: Paul Steed \_\_\_\_\_  
Name of Superintendent's Representative's Firm: JCY Architects \_\_\_\_\_  
Name of Superintendent: Dominic Carter \_\_\_\_\_  
Name of Superintendent's Firm: Arup \_\_\_\_\_  
Name of BMW Project Officer: \_\_\_\_\_

**Reason for Report**

(✓) Tick appropriate box

25% into contract duration	At practical completion	Unsatisfactory performance	Termination of contract	Other (give details below)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other: \_\_\_\_\_

**Contract Time and Cost Record**

Site possession date: 21 August 2009 \_\_\_\_\_  
Original date for practical completion: 19 February 2010 \_\_\_\_\_  
Approved date for extensions of time: 38 \_\_\_\_\_ (Calendar Days)  
Approved date for practical completion: 30 March 2010 \_\_\_\_\_  
Actual date of practical completion: 30 March 2010 \_\_\_\_\_  
Actual days late: 0 \_\_\_\_\_  
Comments (Superintendent's Representative): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Comments (Contractor): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted value of works (GST exclusive) (1): \_\_\_\_\_

Approved value of variations if known (GST exclusive): \_\_\_\_\_

Approved adjusted value of works if known (GST exclusive) (2): \_\_\_\_\_

Percentage variance between 1 and 2 (+ / -): \_\_\_\_\_ %

Comments (Superintendent's Representative): Variations arise from remeasurement of provisional sum for external works and services \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Comments (Contractor): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contract No:

### Contractor's Performance Rating

CRITERIA	RATING Above Average = 9 - 10 points Average = 6 - 8 points Below Average = 3 - 5 points Well Below Average = 0 - 2 points
Time Management	9
Management and Suitability of Site Personnel	8
Management of Subcontractors, Consultants and other Suppliers	8
Cooperative Relationships	9
Contract Administration	8
Standard of Work	8
Training (Apprenticeships)	5
Workplace Safety, Health and Environmental Management	7
Contractor's total point score	62
Contractor's Overall Performance Rating (%)	77.5%

$$\text{Overall Performance Rating} = \frac{\text{Contractor's point score}}{\text{total maximum points (80)}} \times 100$$

(All criteria are mandatory. Where criteria not applicable an average score of 5 is to be noted.)

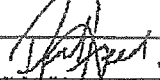
#### Superintendents Representative

(✓) Tick appropriate box

	Above Average (> 75%)	Average (50 - 74 %)	Below Average (30 - 49 %)	Well Below Average (< 29 %)
Overall Performance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Supporting Comments

<p>In my opinion:</p> <ul style="list-style-type: none"> <li>The Contractors general project management was very good, delivering the project on a tight programme and with limited extensions of time. It appeared that the project was well managed throughout the entire supply chain.</li> <li>The Contractors site personnel were adequately experienced and well supported by senior experienced staff</li> <li>The Contractors approach to Contract Administration was cooperative and communicative throughout all levels of their organisation. They maintained good communication with the school throughout the works.</li> <li>The Contractors understanding of the contract was thorough and all claims, notices and compliances were carried out in a timely manner.</li> <li>The Contractors approach to completion of the works at Practical Completion and Handover was thorough. Defects were attended to promptly at or shortly after PC.</li> </ul>

Name (please print) PAUL STEED Signature  Date 13 APRIL 2011

Contract No:

**Superintendent**

I concur  I do not concur  with the Superintendent's Representatives assessment

In my opinion:

Building Solutions delivered a first class project. Their Administration was well organised and had no issues.

The project delivery was seamless and the contractor was prompt at attending to defects + outstanding items after PC.

Name (please print) Jessica Claydon

Signature [Signature] Date 16/04/11

**BMW/BER Project Officer**

I certify that I have read through the Superintendent's Representative's Comments and the Superintendents comments and find them reasonable.

Name (please print) B. HARR

Signature [Signature] Date 4/5/11

**Contractor's response to report**

Contract No: